

Appendix I: GP UI Customizations

1. A splash page containing privacy related information for the administrator's login page:

THESE ELECTRONIC RECORDS ARE SUBJECT TO THE PRIVACY ACT OF 1974, AS AMENDED

ATTENTION

WHEN NOT UNDER THE CONTINUING CONTROL AND SUPERVISION OF A PERSON AUTHORIZED ACCESS TO SUCH MATERIAL, IT MUST BE, AT A MINIMUM, MAINTAINED IN A CLOSED PASSWORD CONTROLLED SYSTEM.

! WARNING – CRIMINAL PENALTIES !

Disclosure of agency records that contain individually identifiable information is prohibited. Any officer or employee of the agency, who by virtue of his/her official position, has possession of, or access to, agency records which contain personal data subject to the Privacy Act who willfully discloses it in any manner to any person or agency NOT entitled to receive it, shall be guilty of a misdemeanor and fined not more than \$5,000.
(5 U.S.C. 552a(i)(1))

Any person who willfully maintains a system of records without meeting the Notice Requirements of the Subsection (e)(4) of the Privacy Act shall be guilty of a misdemeanor and fined not more than \$5,000.
(5 U.S.C. 552a(i)(2))

Any person who knowingly and willfully requests or obtains any record concerning an individual from an agency under false pretenses shall be guilty of a misdemeanor and fined not more than \$5,000.
(5 U.S.C. 552a(i)(3))

No record that is contained in a system of records may be disclosed to a recipient agency or non-Federal agency for use in a computer program except pursuant to a written agreement between the source agency and the recipient agency or non-Federal agency.
(5 U.S.C. 552a(o))

Continue

2. Learner Login Screen (<https://satern.nasa.gov/elms/learner/login.jsp>):

Figure 1 Learner Logon Screen

The screenshot shows the SATERN (System for Administration, Training, and Educational Resources for NASA) learner login screen. The browser window title is "Plateau Learning - Personal - Home - Microsoft Internet Explorer". The address bar shows the URL "https://satern.nasa.gov/elms/learner/authenticate.do". The page header includes the NASA logo and the SATERN logo with the text "System for Administration, Training, and Educational Resources for NASA". A welcome message "Welcome STEVEN BLISS" is displayed, along with a search bar and links for "Go", "Help", and "Logout". The main navigation bar has tabs for "Personal", "Learning", "Catalog", and "Reports". The "Personal" tab is selected, showing a sub-menu with "Home", "Approvals", "Profile", and "Regional Settings". The "Home" link is active. The page content includes a welcome message "Welcome STEVEN BLISS" and the date "3/21/2007". A notice states: "Attention all users running Mozilla® (and Safari) on Macintosh: Portions of this site may not function properly with your browser. To ensure maximal functionality, please download the following plugin [JavaEmbeddingPlugin 0.9.4](#)." Below this, a paragraph welcomes users to SATERN, describing it as NASA's new learning management system. A section titled "Updates on Additional Functionality in SATERN" includes a link to "Requesting External Training in SATERN". A sidebar on the right contains sections for "Alerts" (stating "You have no alerts at this time."), "Catalog" (with links to "View all available instructor-led items" and "View all available online items"), "Learning Plan" (with a "Go to Learning Plan" link and a table of items), and "Curriculum Status" (with a "Go to Curriculum Status" link and a message "There are no incomplete curricula for this learner."). The table in the "Learning Plan" section has columns for "Title", "Type", and "Required By". The bottom of the page shows the Windows taskbar with the start button, several open applications, and the system clock showing 2:17 PM.

Plateau Learning - Personal - Home - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Print Mail Internet Options

Address <https://satern.nasa.gov/elms/learner/authenticate.do> Go Links

SATERN
System for Administration, Training, and Educational Resources for NASA

Welcome STEVEN BLISS | Home | Search Catalog Go | ? Help | Logout

Personal Learning Catalog Reports

• Home • Approvals • Profile • Regional Settings

Welcome STEVEN BLISS

3/21/2007

Attention all users running Mozilla® (and Safari) on Macintosh: Portions of this site may not function properly with your browser. To ensure maximal functionality, please download the following plugin [JavaEmbeddingPlugin 0.9.4](#).

Welcome to SATERN -- NASA's new learning management system! This system is an approved e-Government Initiative, utilizing Plateau software, and providing simplified one-stop access to high quality training products and processes to support learning and development. SATERN provides desktop access to training enrollment and continuous learning for the NASA workforce. NASA is transitioning AdminStar, NORS and SOLAR to this new learning system. Over the coming months, additional functionality will be added. Find out more information on the [SATERN Informational Web site](#) or contact your Center training office. To learn more about SATERN and its many features, please look over the [SATERN tutorial](#).

Updates on Additional Functionality in SATERN

Requesting External Training in SATERN: Civil Servants that wish to request external training must do so by completing and submitting the electronic NASA Form 1735 (NF-1735) in SATERN. Learners can complete the form and track the automated approval process within SATERN by [clicking here](#). For an explanation on the External Training Process and instructions on how to access and complete the NF-1735, download and view the SATERN Quick Reference Guide for [External Training](#).

For assistance, contact the HELP DESK at 1-877-NSSC-123 (877-677-2123) or [NASA-satern.support@nasa.gov](mailto:nasa-satern.support@nasa.gov).

Personal
The Personal menu provides you with tools to manage your Profile and Regional Settings.

Learning
The Learning menu contains most of the tools that you will access the most frequently, the most important of which is the Learning Plan. The Learning Plan allows you to access your assigned online learning or register in instructor-led learning.

Catalog
The Catalog contains all of the learning Items to which you have access. You can Browse by Subject Area or use the Simple or Advanced Searches to find what you are looking for.

Reports
Plateau Learning offers nine standard reports. You can run reports about your own learning and learning needs or, if you are a supervisor, about those of your employees.

Alerts
You have no alerts at this time.

Catalog
[View all available instructor-led items»](#)
[View all available online items»](#)
[Browse Catalog»](#)

Learning Plan → Go to Learning Plan

Title	Type	Required By
Dreamweaver MX Basics I		
Earned Value Management Systems		
HQ-BECOMING AN UNCOMMON LEADER: COMMUNICATION, SUPPORT AND TRUST		
HQ-BECOMING A TAKE CHARGE LEADER		
HQ-MANAGING ORGANIZATIONAL CHANGE: WHAT WORKS, WHAT DOESN'T, AND WHY		

Curriculum Status → Go to Curriculum Status

There are no incomplete curricula for this learner.

Done

start | | | | | | | 2:17 PM

3. Forgot Password Screen (<https://saturn.nasa.gov/elms/learner/forgotPassword.do>):

Figure 2 Learner Password Request

The screenshot shows a web browser window titled "Plateau Learning - Password Reminder - Microsoft Internet Explorer". The address bar displays the URL <https://saturn.nasa.gov/elms/learner/password.jsp>. The page header includes the NASA logo and the text "SATERN System for Administration, Training, and Educational Resources for NASA". A link for "Plateau Learning | ? Help" is visible in the top right corner.

The main content area is titled "Password Reminder" and contains the following text: "Enter your User Name then click 'Submit' to have your Password sent to your email account." Below this text is a form with a label "User Name:" followed by a text input field and a "Submit" button.

Below the form, there is a section titled "For Former SOLAR Users" with the following text: "To login to SATERN for the first time, please enter the User Name you used in SOLAR. This will also be your SATERN User Name. Typically the User Name is your first initial, middle initial, and last name in lowercase letters (e.g., Joe K. Nasa = jknasa). Contractors and military personnel have a 'C-' in front of their login (e.g., Jane D. Nasa = C-jdnasa)." The bottom of the browser window shows the Windows taskbar with various open applications and the system clock displaying 2:25 PM.

(<https://saturn.nasa.gov/elms/learner/selfRegisterInit.do>)

Plateau Learning - Create New Account - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Refresh Print Mail Stop

Address <https://satern.nasa.gov/elms/learner/selfRegisterInit.do> Go Links

SATERN
System for Administration, Training, and Educational Resources for NASA

Plateau Learning | ? Help

This creates a pending account that will be converted to your Official SATERN account. You will be contacted via email when your Official SATERN ID and password are activated. After clicking on the Submit button you should logout and wait for the email contact.

Create New Account

Note: Fields marked with * are required.

The learner's password has to be compliant with the following rules:

- The length of the password must be between 8 and 40 characters.
- The password must contain following types of characters:
 - English uppercase and lower case letters.
 - Arabic numerals(0,1,2,...,9).
 - Non alphanumeric special characters(!@#\$%^&*()-_+={}[]<>?/%apos;";:|)
- Single characters cannot be repeated more than twice in a row.
- The password cannot contain user name(login ID).
- The password cannot contain user's first name and last name.

Create New Account

NASA POC is required ONLY if your email address is Non-NASA (xxx@NASA.gov)

* Learner ID: 51171

* Password:

* Re-Enter Password:

* First Name:

* Last Name:

Middle Initial:

* Email Address:

* Your Center Location:

* NASA POC Name:

* POC Email Address:

* POC Phone Number:

Country:

Telephone:

5. Learner Logout Screen (<https://satern.nasa.gov/elms/learner/logout.do>)

Figure 4 Learner Logout Screen

The screenshot shows a Microsoft Internet Explorer browser window displaying the SATERN Learner Logout Screen. The address bar shows the URL <https://satern.nasa.gov/elms/learner/logout.do>. The page header includes the NASA logo and the text "SATERN System for Administration, Training, and Educational Resources for NASA". The main content area is divided into two columns. The left column contains a "Welcome" section with a dark blue header, followed by a message stating "This is a U.S. Government Computer." and "This system is for the use of authorized users only." Below this is a paragraph about system monitoring and a note for Macintosh users regarding the JavaEmbeddingPlugin 0.9.4. The right column features a login form with fields for "USER NAME" and "PASSWORD", a "Login" button, and several informational sections: "To Log In" with steps for logging in, "Former SOLAR Users (Civil Servants or Contractors)" with instructions for password retrieval, "New Civil Servants" with contact information for the SATERN Help Desk, and "New Contractors or Contractors without SOLAR IDs" with a link to register. The bottom of the browser window shows the Windows taskbar with various open applications and the system clock.

Plateau Learning - Login - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Reload Home Search Favorites

Address <https://satern.nasa.gov/elms/learner/logout.do> Go Links

SATERN
System for Administration, Training, and
Educational Resources for NASA

Plateau Learning | ? Help

Welcome

This is a U.S. Government Computer.

This system is for the use of authorized users only.

By accessing and using the computer system, you are consenting to system monitoring, including the monitoring of keystrokes. Unauthorized use of, or access to, this computer system may subject you to disciplinary action and criminal prosecution.

Attention all users running Mozilla® on Macintosh: Portions of this site may not function properly with your browser. To ensure maximal functionality, please download the following plugin [JavaEmbeddingPlugin 0.9.4](#).

To learn more about SATERN and its many features, please look over the [SATERN tutorial](#).

For SATERN assistance, contact the HELP DESK by email NASA-satern.support@nasa.gov or at 1-877-NSSC-123 (1-877-677-2123). Support hours are from 8am - 8pm ET.

USER NAME

PASSWORD

To Log In

1. Enter your User Name and Password.
2. Click on "Login" to proceed to the main window.

Former SOLAR Users (Civil Servants or Contractors)

If you are a former SOLAR user, and this is your first time to login to SATERN, [click here](#) to receive your initial password via email.

New Civil Servants

If you are new to NASA, call the SATERN Help Desk at 877-NSSC-123 (877-677-2123) or send an e-mail to nasa-satern.support@nasa.gov to receive your login information.

New Contractors or Contractors without SOLAR IDs

[Click here](#) to register for a new account.

What if I forgot my password?

If you forgot your password, [click here](#) to have it emailed to you. You will need your User Name and access to your e-mail account to retrieve your password.

start Internet

Inbox - Microsoft ... NASA SDD 6.0 FI ... Appendix I - GP U ... D:\Documents an... Plateau Learning ... Plateau Learning ... 2:23 PM

6. Zero Count Suppression Screen

(<https://saturn.nasa.gov/elms/learner/catalog/browseCatalog.do>)

Figure 5 Zero Count Suppression for subject areas during catalog search

The screenshot shows the Plateau Learning Catalog interface in a Microsoft Internet Explorer browser. The address bar displays the URL: <https://saturn.nasa.gov/elms/learner/catalog/browseCatalog.do>. The page header includes the NASA logo and the text "SATERN System for Administration, Training, and Educational Resources for NASA". A welcome message for "STEVEN BLISS" is visible, along with navigation links for Home, Search Catalog, Go, Help, and Logout.

The main navigation bar includes tabs for Personal, Learning, Catalog, and Reports. The "Browse Catalog" page is active, showing a breadcrumb trail: Browse Catalog > Calendar of Offerings > Simple Catalog Search > Advanced Catalog Search.

The page content is divided into two main sections: a "Subject Area Menu" on the left and a list of "Items" on the right. The "Subject Area Menu" lists various subject areas with their respective counts, such as "Business Management/Administration (31)", "Computer and Information Technology (59)", "Engineering (26)", "Environmental, Medical, Health, Safety and Mission Assurance (184)", "Executive, Management, Leadership, and Supervisory (36)", "IEM (59)", "IT Security (16)", "Organizational Development (3)", "Personal/Professional Development (51)", "Personnel/Physical Security (7)", "Project Management (6)", "Scientific - Physical, Biological, Natural, Earth (3)", and "Secretarial and Administrative (4)". The "Computer and Information Technology" subject area is selected and expanded.

The "Items" section displays a list of training items under the heading "Computer and Information Technology (59)". The items are listed with their descriptions, costs, lengths, user ratings, and statuses. Each item has buttons for "Request Schedule" and "Add to Learning Plan".

Subject Area Menu	Items
[Expand All] [Collapse All]	Records per Page: 10 Page: 1 2 3 4 5 <Previous Next>
Business Management/Administration (31)	
Computer and Information Technology (59)	
Engineering (26)	
Environmental, Medical, Health, Safety and Mission Assurance (184)	
Executive, Management, Leadership, and Supervisory (36)	
IEM (59)	
IT Security (16)	
Organizational Development (3)	
Personal/Professional Development (51)	
Personnel/Physical Security (7)	
Project Management (6)	
Scientific - Physical, Biological, Natural, Earth (3)	
Secretarial and Administrative (4)	

Item	Description	Cost	Length	User Rating	Status
Data Backup Training for Macintosh	Description : Request Schedule Add to Learning Plan	--	2:00	N/A	--
Data Backup Training for PC	Description : In this workshop, learn the whys and hows of backing up your data, including local mail, Internet fa More » Request Schedule Add to Learning Plan	--	2:00	N/A	--
Dreamweaver MX Basics I	Description : Dreamweaver MX: Level 1 is a hands-on class that will introduce you to the basics of the Macromedia More » Request Schedule	--	3:00	N/A	Already On Plan
Dreamweaver MX Basics II	Description : Dreamweaver MX: Level 1 is a hands-on instruction book that will introduce you to the basics of the More » Request Schedule Add to Learning Plan	--	3:00	N/A	--
Headquarters Action Tracking System	Description : Request Schedule Add to Learning Plan	--	--	--	--

The bottom of the page shows the "Records per Page" dropdown set to 10 and the "Page" navigation links: 1 2 3 4 5 <Previous | Next>. The browser's status bar at the bottom shows the URL: <https://saturn.nasa.gov/elms/learner/catalog/browseCatalogSubjectAreaRelatedItems.do?subjectAreaID=02&studentID=sdblliss>.

7. Zero Count Suppression Screen

(<https://satern.nasa.gov/elms/learner/catalog/browseCatalog.do>)

Figure 6 Zero Count Suppression for subject areas during catalog search- expanded

Plateau Learning » Catalog » Browse - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <https://satern.nasa.gov/elms/learner/catalog/browseCatalog.do> Go Links »

SATERN
System for Administration, Training, and Educational Resources for NASA

Welcome STEVEN BLISS | Home | Search Catalog Go | ? Help | Logout

Personal Learning **Catalog** Reports

• **Browse Catalog** • Calendar of Offerings • Simple Catalog Search • Advanced Catalog Search

Browse Catalog

This page is used to browse the catalog by Subject Area. You can click the Expand icon next to any subject area title to view the Subject Areas nested beneath it.

Subject Area Menu	Items
[Expand All] [Collapse All]	Records per Page 10 Page: 1 2 3 4 5 «Previous Next»
Computer and Information Technology (59)	Please select Subject Area to view related items.
Business Management/Administration (31)	
Computer and Information Technology (59)	
Engineering (26)	
► Environmental, Medical, Health, Safety and Mission Assurance (184)	
Executive, Management, Leadership, and Supervisory (36)	
IEM (59)	
IT Security (16)	
Organizational Development (3)	
Personal/Professional Development (51)	
Personnel/Physical Security (7)	
Project Management (6)	
Scientific - Physical, Biological, Natural, Earth (3)	
Secretarial and Administrative (4)	

Records per Page 10 Page: 1 2 3 4 5 «Previous | Next»

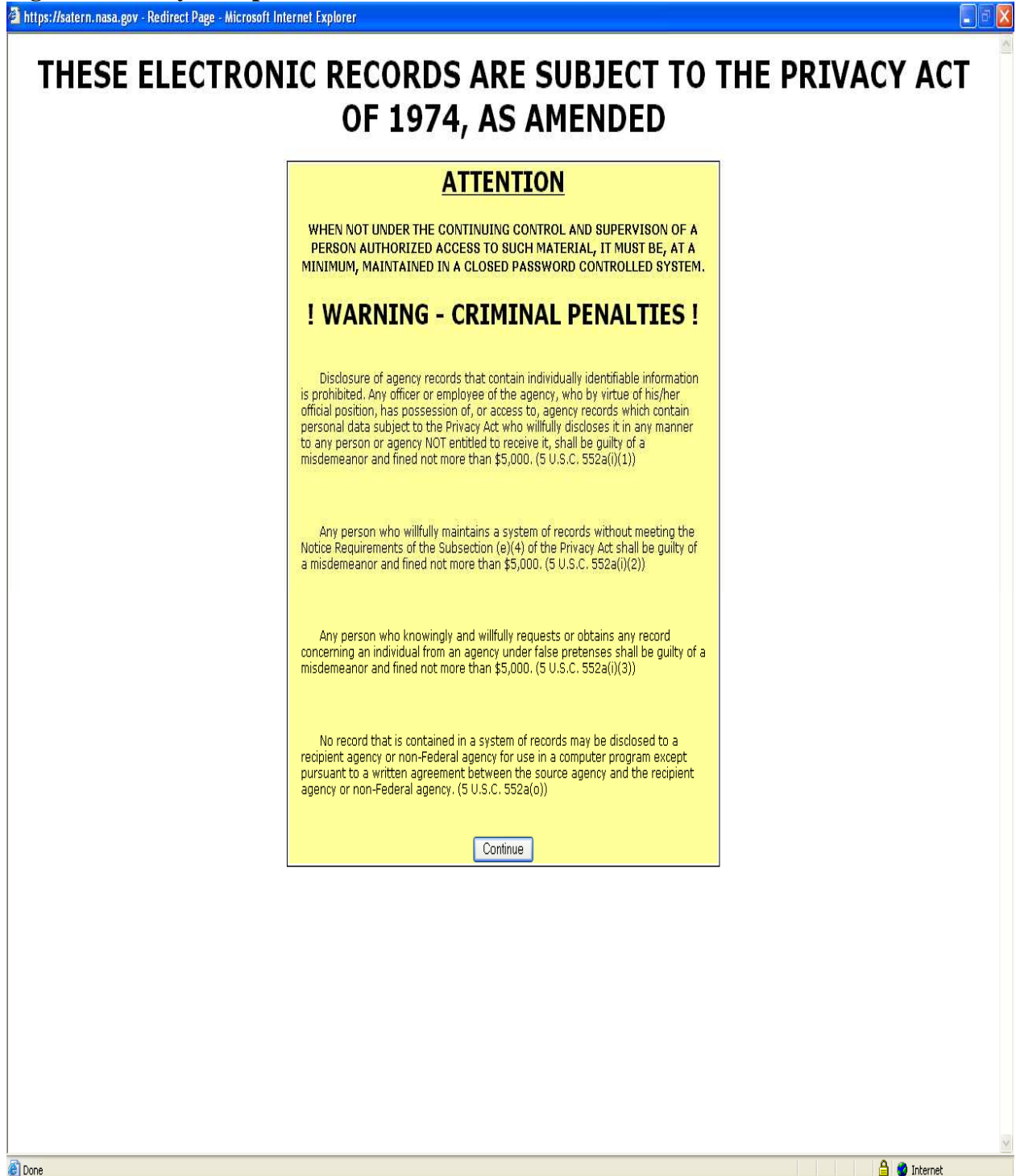
Done Internet

start Inboxes - Microsoft Out... NASA SDD 6.0 FINAL ... Appendix I - GP UT C... Plateau Learning C...

2:37 PM

8. Privacy Act Splash Screen

Figure 7 Privacy Act splash screen



9. Administrator Login Screen (<https://saturn.nasa.gov/elms/pwa/login.jsp>)

Figure 8. Administrator login page

Administrator Login - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Search Favorites

Address <https://saturn.nasa.gov/elms/pwa/login.jsp> Go Links

SATERN
System for Administration, Training, and
Educational Resources for NASA

Administration

User ID:

Password:

Login

This is a U.S. Government Computer.

This system is for the use of authorized users only.

By accessing and using the computer system, you are consenting to system monitoring, including the monitoring of keystrokes. Unauthorized use of, or access to, this computer system may subject you to disciplinary action and criminal prosecution.

To get started

1. Enter your User ID and Password in the fields above. (see your system administrator for your User ID and Password)

2. Click on "Login" to proceed to the main window.

What if I forgot my password?

If you forgot your password, [click here](#) to have it emailed to you. You will need your User ID and access to your email account to retrieve your Password.

For SATERN assistance, contact the HELP DESK by email [NASA: \[satern.support@nasa.gov\]\(mailto:satern.support@nasa.gov\)](mailto:satern.support@nasa.gov) or at 1-877-NSSC-123 (or 1-877-677-2123). Support hours are from 8am - 8pm ET.

Done

start

Inbox - Microsoft Out... NASA SDD 6.0 FINAL ... Appendix I - GP UI C... Administrator Login - ...

Internet 2:41 PM

(<https://saturn.nasa.gov/elms/pwa/authenticate.do>)

